

# FIELD GUIDE

HOST LOCATION FIELD GUIDE



**KAMP OUT!**  
DAY KAMP ADVENTURE





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# IMPORTANT INFORMATION

## MONDAY CHECK-IN - 8:45AM START

On Monday morning, parents will follow the signs to 'Check-In'. At the curbside drop off area, their child will be assigned a tent number, they can ask questions, and can fill out any additional paperwork if needed.

## TUESDAY-FRIDAY CURBSIDE DROP OFF 8:45AM / PICK UP 4:00PM

Pick up will happen at the child's tent each day.

**\*Photo ID or pick up code is REQUIRED to check out Kampers.**



## DAILY SCHEDULE

### MORNING

- 6:30 -- KampOut! staff arrives at site
- 8:45-9:00 -- Drop Off for Kampers A-M
- 9:00-9:15 -- Drop Off for Kampers N-Z
- 9:15-9:35 -- Trailhead
- 9:40-10:20 -- Activity 1
- 10:20-11:00 -- Activity 2
- 11:00-11:25 -- Snack/Devo
- 11:25-12:05 -- Activity 3
- 12:05-12:50 -- Activity 4

### AFTERNOON

- 12:50-1:25 -- Lunch
- 1:25-2:05 -- Activity 5
- 2:05-2:45 -- Activity 6
- 2:50-3:25 -- KLIFE
- 3:25-3:30 -- Tidy Tent
- 3:30-3:45 -- Pick Up for Kampers A-M
- 3:45-4:00 -- Pick Up for Kampers N-Z

**\*Schedule subject to change**

## WE PROVIDE

- Professionally trained and screened staff.
- A detailed packing list.
- High impact activities.
- Gospel centered curriculum.
- Snacks for all Kampers.
- Child protective environment.
- All registration and communication to parents prior to Kamp.
- Promotional Material to reach your community.
- Follow up curriculum for parents to engage kids in the home.
- A person certified in First Aid and Safety.

## YOU PROVIDE

- Church facility to operate our day Kamp experience.
- Lunch for 35-40 college-aged staff Monday-Friday.
- On-site Health Care Professional (8:40am-4pm, Monday-Friday).  
*KampOut! Partner shall provide a person certified as an LPN, RN, paramedic, or EMT to assist on the Property from 9 am to 4 pm during each day of the Term.*
- 8-10 host homes for staff to stay with (at least 3 in a home).
- Communication to host homes leading up to the arrival of our staff.
- Overnight Security personnel - *KampOut! Partner shall provide a person(s) who shall be present on the Property to keep watch at night and perform, at a minimum, hourly patrols of the grounds and facilities between the hours of 6 p.m. and 6 a.m., Sunday evening through the end of the Term. For providing this service, Kanakuk will provide Five (5) participant scholarships to be used at the discretion of the KampOut! Partner or, alternatively, compensate KampOut! Partner at a rate to be agreed upon in advance. (5 scholarships when security is provided with no financial cost to Kanakuk).*
- Access to Internet.
- Security during the day while Kampers are on site. *KO! Partner shall provide a qualified person(s) for armed daytime security between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday.*



# KAMPOUT! WEEK AT A GLANCE

This is a very generic weekly schedule of what a week at KampOut! will look like. Every week ends up being a little different because of requests from each KampOut! Partner. More details of what the week looks like will come in the Spring during phone calls with your account manager. If you have any special requests or accommodations that need to be made, please let us know.

## SATURDAY - U-HAUL AND TOWER ARRIVE ON SITE:

- If there is a specific place you would like this parked, please let your account manager know.

## SUNDAY - SET UP DAY:

- Our team will arrive around 1-2pm to start setting up for the week.
- KampOut! contact will meet the team at the church to give a tour of facility and discuss what rooms and facilities can be used.
- If we are permitted to use your AV equipment, your sound technician should be present to give our team a tutorial of sound board.
- We will finish setting up around 6-6:30pm.
- Security arrives at 6pm to start their shift and is able to leave at 6am.
- Staff will eat in host homes that evening.



## **MONDAY - FIRST DAY OF KAMP:**

- Our team will arrive on site at 6:30am. Make sure someone provides a way for our team to enter the host site in the morning.
- Doors open for Kampers at 8:45am.
- Lunch for staff should be ready by 12:45pm.
- Doors open for pick up at 3:50pm.
- Staff will eat in host homes that evening.

## **TUESDAY - SECOND DAY OF KAMP:**

- Our team will arrive at 7am.
- Doors open for Kampers at 8:45am.
- Lunch for staff should be ready by 12:45pm.
- Doors open for pick up at 3:50pm.
- After Kamp, our staff will have the evening together and will arrive back in host homes by 10pm.

## **WEDNESDAY - THIRD DAY OF KAMP:**

- Our team will arrive at 7am.
- Doors open for Kampers at 8:45am.
- Lunch for staff should be ready by 12:45pm.
- Doors open for pick up at 3:50pm.
- Staff will eat in host homes that evening.

## **THURSDAY - FOURTH DAY OF KAMP:**

- Our team will arrive at 7am.
- Doors open for Kampers at 8:45am.
- Lunch for staff should be ready by 12:45pm.
- Doors open for pick up at 3:50pm.
- Staff stay at church for dinner and will be back to host home by 9:00pm.

## **FRIDAY - FIFTH DAY OF KAMP:**

- Our team will arrive at 7am.
- Doors open for Kampers at 8:45am.
- Lunch for staff should be ready by 12:45pm.
- Doors open for closing ceremonies at 2:30pm.
- After Kamp, our team will tear down all of Kamp and everything will be packed away.

# HOST HOME EXPECTATIONS

Host homes are a huge part of the KampOut! ministry. The host home families play an important role by supporting, encouraging, and extending hospitality to our staff while they serve the kids in your community. We also train our staff on how they can be a blessing to your host families while staying in their homes. This is an incredible opportunity for both our staff and your families to be blessed by Christian community.

Here are some guidelines that will help host families get a good grasp as to what they are signing up for:

## ARRIVAL/DEPARTURE DETAILS:

Kanakuk staff will arrive on site either **Saturday or Sunday** afternoon to set up for the week. Host homes will meet the staff at the KampOut! Partner site between 6-7pm, pending travel time from prior location. Site director will communicate arrival time during pre-communication phone calls leading up to Kamp. You will then be dismissed to go home with your 3+ staff.

## WHAT YOU PROVIDE OUR STAFF:

- A place to sleep for at least 3 staff (bed/mattress).
- Some kind of easy breakfast every morning of stay – staff leave by 6:30am every morning.
- Some kind of dinner every evening of stay, excluding Tuesday and Thursday.
- A washer and dryer so our staff can do their laundry if needed.

## What you can expect from our staff:

- Servant leader's attitude while in your home and with your family.
- Clean up after themselves and maintain neat spaces.
- Never being alone with any member of your family.
- Staff to go to sleeping quarters by 9:00pm.
- Staff in bed by 10:30pm.





## WHAT WE WILL PROVIDE FOR OUR STAFF:

- All transportation to and from Kamp (staff are not allowed to drive host home vehicles).
- A night off on Tuesday evening; expect them back in your home by 10pm.

## WHAT WE WILL PROVIDE FOR YOU:

- Ability to contact our Site Directors personally with any questions or concerns.





## KO! KREW

The KO! Krew is an exclusive hands-on leadership experience for local students ages 14-18 to serve alongside our staff during your KampOut! experience this summer. This opportunity will give a firsthand look at how KampOut! operates, giving students a chance to serve while seeing a unique perspective in of the logistics and coordination required to make our traveling camp experience possible!

### A LITTLE BIT ABOUT THE KREW EXPERIENCE:

- Limited to five boys and five girls chosen by you.
- Students will complete an online application.
- KO! Krew training will take place the day before your KampOut! Experience begins.
- KO! Krew will work alongside our counselors each day and participate in a daily Bible study with KampOut! Leadership.

## REGISTRATION FACT SHEET

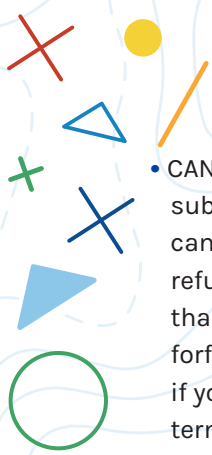
Kanakuk will run the entire registration process with medical forms for you.

Registration for all Kampers is online at [www.CometoKamp.com](http://www.CometoKamp.com)

We can take up to 200 Kampers (100 boys and 100 girls) per location.

### • PAYMENT AND SECURING SPOTS:

- The full payment for KampOut! is due at the time of registration. Tuition payments are NOT tax deductible. If you elect to pay your deposit or tuition amount via electronic check, you authorize Kanakuk to initiate debit entries to your checking or savings account in the amount and period you specify. Your account will be charged Kanakuk's actual cost for each returned payment. No refund will be made for absences, dismissals or withdrawals before the end of the camp term.

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- **CANCELLATIONS AND REFUNDS.** All cancellations must be submitted in writing or e-mailed to [reg@kanakuk.com](mailto:reg@kanakuk.com). If you cancel your registration before May 15th, you will receive a full refund. If you cancel your registration after May 15th but more than 7 days before the start of your KampOut! term, a \$100 forfeiture fee will apply. You will forfeit your entire tuition payment if you cancel your registration within 7 days of the start of the term. No refunds of prorated tuition will be made if your child is absent or withdraws before the end of the KampOut! term.
  - Payment plans can be set up for individuals leading up to Kamp.
  - E-mail [reg@kanakuk.com](mailto:reg@kanakuk.com) or call 417-266-3000 to request a payment plan.

- **WAITLISTS:**

To secure a spot on the waitlist, the full Registration Fee must be paid.

**If a Kamper does not end up getting a spot at Kamp, the family is refunded the full Registration Fee.**

- **TENT MATE REQUESTS:**

Kampers are able to request to be paired with another Kamper to be in the same group for the week.

Find this request during the registration process. It can be accessed anytime up to the Saturday before Kamp starts.

Once a participant requests a tent mate, the other participant will receive an e-mail and will need to confirm that request in order for the link request to be approved.

All parents with registration questions can be directed to [reg@kanakuk.com](mailto:reg@kanakuk.com) or call 417-266-3000.

# SCHOLARSHIP FACT SHEET

If you would like to scholarship participants, KampOut! has a few ways to join you to provide more scholarships for kids to be able to experience Kanakuk KampOut!

- **KAMPOUT! MATCH 5 PROGRAM:**

Kanakuk will match up to 5 full scholarships (\$1,595) that you provide for participants. You can decide how to allocate that money in any form of discounts or scholarships. For example, we can provide 5 full scholarships or 10 scholarships at a 50% discount etc.

- **OVERNIGHT SECURITY SCHOLARSHIPS**

- We ask that every KO! Partner provides overnight security for all the assets that reside in the parking lot all week.
- As a thank you for providing security, Kanakuk will bless your event with an additional 5 full scholarships.
- You can decide how to compensate security personnel, either compensation or scholarships, or simply find a volunteer for the week.

- **MEDICAL VOLUNTEER SCHOLARSHIP**

- We ask that every KO! Partner provides a medical volunteer while the KampOut! program is taking place.
- As a thank you for providing the medical volunteer, Kanakuk will provide scholarships to the volunteer(s).
- 1 Volunteer with 1 Kamper = 1 full scholarship.
- 1 Volunteer with multiple Kampers= 1 full scholarship, then 75% off for second child, 50% off for third child.
- Multiple Volunteers= we will divide the scholarships depending on how many different volunteers you have to cover the week.

- **DAYTIME SECURITY**

- We ask every KO! Partner to provide armed daytime security.
- When this is provided Kanakuk will give you \$1,595 to use either as scholarships or a credit that is applied to your invoice.

- **SCHOLARSHIP APPLICATIONS**

- All scholarship requests must be turned in by May in order for us to process them in time for Kamp. Please let us know of any specific registration criteria and the total amount of scholarships you'd like to offer.
- We will provide discount codes for you to distribute to scholarship recipients, which can be applied to their remaining balance online to finalize their enrollment.

- **INVOICE**

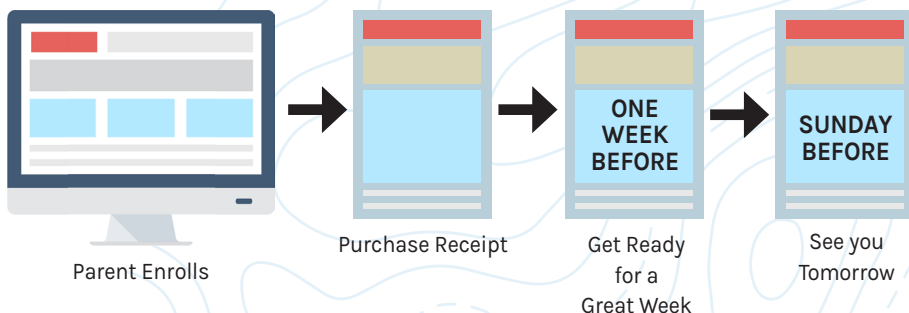
- At the end of the week, you will receive an invoice of the balance due from the scholarships given.



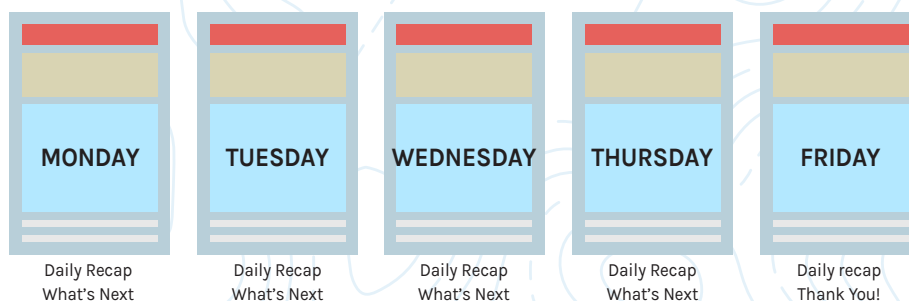


# KAMPER ENROLLMENT & EMAILS

## PRE-KAMPOUT!



## WEEK OF KAMPOUT! EMAILS



## DOWNLOAD THE KAMPOUT! APP

Everything you need at your fingertips.



## WEEK OF KAMPOUT! DAILY DEVOTIONAL APP CONTENT



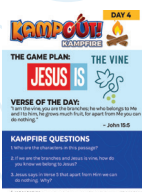
Kampfire



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The background is a light blue topographic map with contour lines. Scattered across the map are various geometric shapes in blue, orange, green, and red, including circles, triangles, squares, and lines. The text is centered on the map.

# SUMMER → NEVER ENDS AT ← KAMPOUT!

# KAMP OUT!

DAY KAMP ADVENTURE

1353 LAKE SHORE DRIVE  
BRANSON, MO 65616  
417-266-3000  
[WWW.COMETOKAMP.COM](http://WWW.COMETOKAMP.COM)